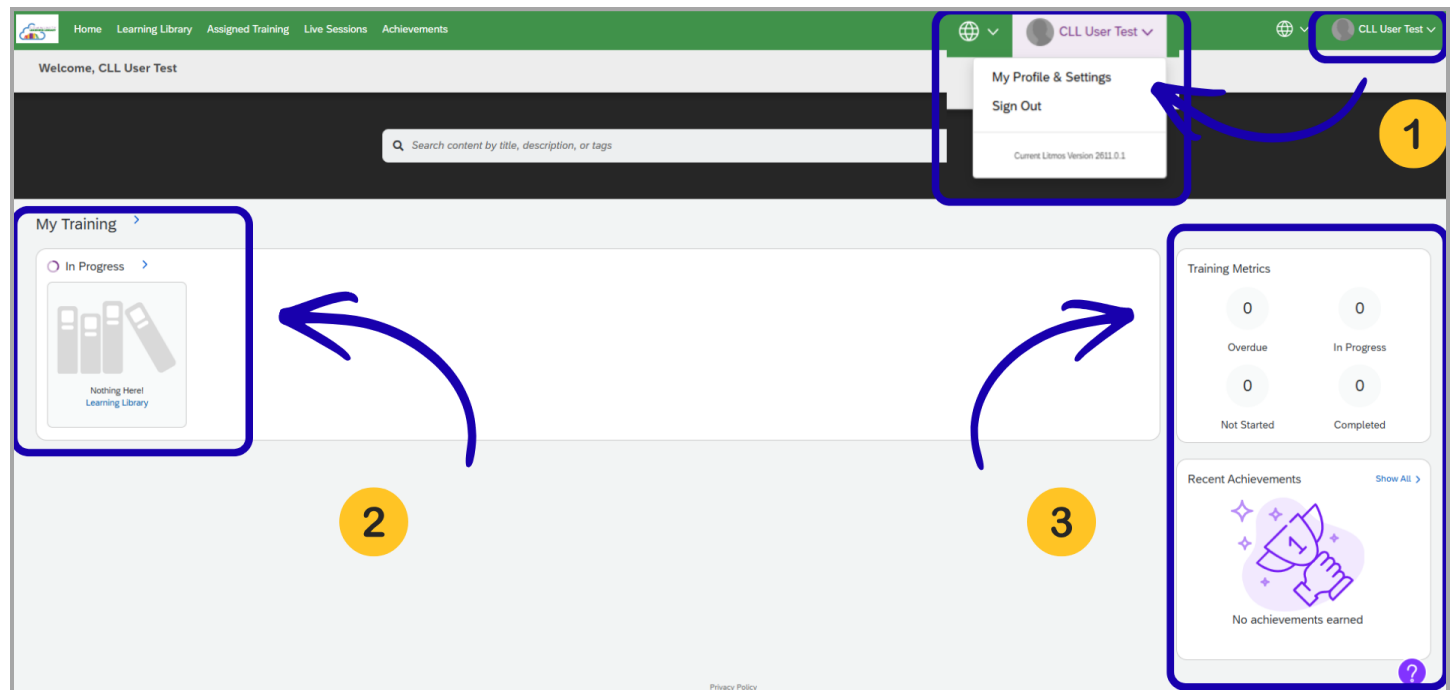


CLL Starter Guide

Navigating the Homepage

When you login in for the first time, you will be directed to the Learner Homepage, as shown below. Every learner's page might look slightly different, depending on their agency's individual settings but the core things are universal.



1. Profile & Settings – access your profile from the top right corner of the screen as shown. Under profile and settings, you can edit any personal information you would like.

Note: Please do not modify the very bottom section of your profile, under the heading *Additional Information*, as shown on the on the right. This is used for internal information tracking.

Additional information	
Agency (use N/A if Parent/Caregiver):	CTN
Pick ONE from the list ONLY: Bruce County, CTN, Huron County, RVH, Simcoe County, York Region	CTN

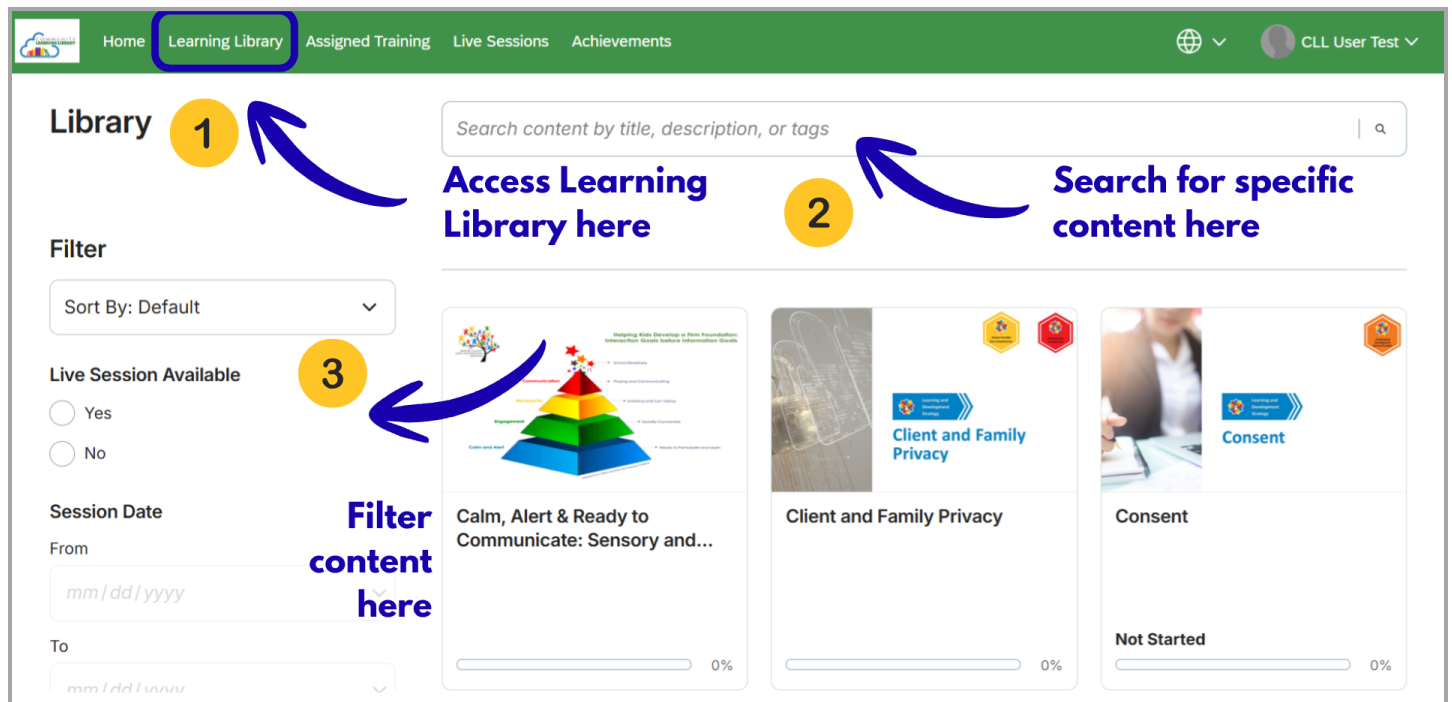
Leave this section as is

2. My Training – if your agency has assigned you any courses, they will show up here, as well as your progress within the course. Once you begin exploring the Learning Library (see below), and self-registering for courses, your progress will also appear in this section.

3. Training Metrics – as you progress through your assigned training, your stats and achievements will appear here.

Navigating the Learning Library

The Learning Library is where you'll find all the educational learning content that you can access. Navigating the library is outlined below.



1. Accessing the Library – access the Library from the second tab in the top navigation bar, marked Learning Library.

2. Search– if you are looking for something specific, enter a title or keyword in the search bar.

3. Filter– Use the navigation options in the left panel to further narrow down content based on your chosen criteria.

If you require additional support, please
contact your CLL admin, or email help@cllsy.ca